

Mystwood Board Meeting

10/14/18 / 3:00 PM / Western Ave Dunkin Donuts Private meeting room

Minutes

In Attendance: Dylan Sirois, David Sirois, Brandin Turner, Doug Andrews, Bob Dunham, Amy Dunham, Carrie Johnston.

Last Meeting/Follow-up

1. Approval of last meeting's [Minutes from 8/16/18](#)
 - Minutes Accepted 5:0
2. Treasury update - Brandin T. (Treasurer)
 - Mystwood Prime: \$784.22 (10/14/18)
 - Dunkin Card Registration Update - The Dunkin Card in in the treasurer possession, not yet activated.
 - Mystwood Gift Certificates
 - Sample shown to the board
 - Very important to to keep track of and follow up with gift certificates for legal reasons.
 - Incentives for non holiday season
 - These are through Mystwood Proper, Chapter runners will need to communicate with the Board Treasurer to get reimbursed for gift certificate from Mystwood Proper.

Motion by Dylan S. to make Gift Certificates available to players by November 1st in preparation for the Holiday Season. Seconded by Doug A. Approved 5:0

Motion by Doug to earmark funds to for the acquisition of four \$25 gift certificates, two for the Keep and two for Burgundar for there next fundraisers for the purpose of advertising them. Seconded by Dave. Approved 5:0

3. Patreon update - Bob D. (President)
 - Fundraising Status - Generating \$158 after fees, down about \$5
 - Usage to date - Roughly \$40-\$60 of use each event
 - Need to define new uses for Patreon as the money is accumulating much faster than it is being spent.
 - Motion by Dylan S. to table discussion of HOW to use Patreon funds to next meeting under new Business, and request each Board Member come up with one or two ideas of how the funds could be used. Seconded by Doug. Approved 5:0**

4. Copyright update - Dylan S. (Vice President)
 - NO CHANGE IN STATUS - Bob will partner with Dylan to get this going
5. Second Reading of Policy for addressing individuals with disabilities or handicaps, and a statement addressing the inclusiveness of Mystwood, revised by Bob D. - Bob D.
 - Brandin T. will provide the file to Bob and he will revise it and it will go to second reading at the next meeting.
6. 5th Edition Rules Committee Update - Bob D.
 - Members of the Rules Committee Meeting include: Bob D. Dylan S. Doug A. Brandin T. Levi S. Carrie J. Rob O. and Geoff B.
 - Online work is going well and discussions have been constructive.
 - February 1st. Completion Date
7. Executive Session

Motion to recommend Game Directors disinvite Kim Simmons from their Mystwood chapter, this motion was seconded and approved by the board.

New Business

1. Expansion of the Board of Directors
 - A. Amy Dunham - Talks with players in a more empathetic and approachable way and wants to make that the way the mystwood board does business. She's able to separate her personal beliefs from her professional role.
 - B. Carrie Johnston - Has experience with conflict resolution and de-escalation of high stress situations. She is "newer" and so has a different perspective.

Motion by Brandin Turner to accept Amy Dunham and Carrie Johnston on to the Mystwood Board of Directors Approved 5:0

2. Suspension Policy
 - A. What should a typical suspension entail
 - A suspension generally pushes the question "Is Mystwood the right game for you?"
 - Typically the Board will not suspend, but will recommend a Game Director Suspend
 - Great discretion is given to Game Directors
 - The Board cannot spend half a meeting every meeting discussing player behaviors.
 - Add a paragraph to the suspension policy addressing online interaction, no online interaction on Mystwood controlled boards.

B. What is the scope of suspensions

3. Novgorond Lore & Site proposal by William Mckinley
 - A. [New Site/Chapter Proposal](#)
 - The Board would like to visit the site
 - The Board in not comfortable with overnight outdoor camping
4. Marketing - New Video Promotion made by James Hollister
 - A. **Dylan S. Moves that we allocate \$50 to boost the video on Facebook leading into the 2019 Season. Seconded by Doug A. Approved 7:0**
5. Micro-Mystwood Games - Review of recent playtest
 - Small group of players and NPC's had a small Mystwood Adventure where two stories were run. The players of the first story NPCed the second story. The GM Truax M. made excellent use of the entire larp site. This was a lot of work for the game runner, there were not many tangible rewards due to the structure of the event. The death system was a little wonky since players came from different sites and it wasn't an official game. The adventure was fun and challenging, but not challenging because a monster was statted too high, it was because the adventure party was small and not heavily supplied. Every encounter was balanced since the game director knew who was coming. It felt like a DnD game. This could be an interesting way to do some pathfindings, but not all.

-“Mystwood Chapters” and “Mystwood Adventures”
6. Treasurer Job Description
 - A. What are the functions we want the treasurer to fulfill?
 - Keep the Books
 - Write and sign checks
 - Audit bank accounts once per year
 - Manage the Gift Certificates System
 - Manage Paypal and online Payments
 - Collect Prime Fees
 - Treasurer may or may not be a member of the board

Motion by Doug A. to create a job description for Treasurer. Seconded by Carrie. Approved 7:0. Dylan will propose the job description in January.
7. Mystwood OOG Communications
 - A. Should appropriate language be required? YES
 - B. Who manages or should manage the OOC Communications?
Motion to make Amy D. and Doug A. moderators of the OOC Communications approved 7:0
8. Five Year Plan (Just for continued reference and contemplation)
Year 1 - 2017: 55 Player game **ACHIEVED**

Year 2 - 2018: All Mystwood events will be attended by at least 40 players.
-Average Participation at Mystwood Events 2018 between all chapters is 52
-Average Participation at Mystwood: The Keep 2018 is 53
-Average Participation at Mystwood: Burgundar 2018 is 49
-From 2016-2018 there has been a 24% increase in attendance overall
-Statistically events earlier in the season May, June, July and August get higher attendance than events later in the season September and October.

Year 3 - 2019: 60 Player game **ACHIEVED** , Release Mystwood 5th Edition

Year 4 - 2020: 60 Player game **ACHIEVED**,

Year 5 - 2021: 65 Player game **ACHIEVED**, New Chapter in Mass or New Hampshire with unique players. Buy a Church.

-The Keep will be running three full weekends and a one day event for the 2019 season.

Motion by Doug A. to request all board members come to the next meeting with a few of their goals for Mystwood, specifically to create a new Five Year Plan as the old one has mostly been achieved. Seconded by Dave S. by Approved: 6:0

9. PEL break down - pulling data and board roles.

-Macros in the spreadsheet can be used to pull specific data

-Doug A. and Carrie J. will take over Warning, Suspension, and Disinvitation/Expulsion

10. Modification to the Agenda: Brandin has asked to resign from the board citing other duties and responsibilities. **Motion by Dylan to accept the resignation of Brandin Turner and thank him for his valuable contributions to Mystwood in general and the Board of Directors. Seconded by Doug Approved 6:1**

11. Next meeting mid January

Other Notes: Dylan S. will propose meeting norms (may be similar to Maranacook high school's meeting norms, they seem to work well)

Motion to Adjourn 6:48PM