

Mystwood Board Meeting

4/6/19 || 4:30 PM

Minutes

In attendance: Amy Lancaster, Bob Dunham, Carrie Johnson, David Sirois, Douglas Andrews, and Dylan Sirois

Last Meeting/Follow-up

1. Approval of last meeting's [Minutes](#) 1/13/19
Motion to approve by Doug approved 6:0

2. Treasury update - Dylan S.
 - A. All Hallow's Eve: Paid in full
 - B. Current balance in Mystwood Account: \$379.17
 - C. Foreseen upcoming costs
 - a. \$240.00 for Google Suite
 - b. \$40.00 annual filing
 - c. \$40.00 Pro-Website
 - d. \$60.00 Domain
 - D. Mystwood Gift Certificates
 - a. None sold at this point
 - b. Two in existence from fundraisers

3. Patreon update - Dylan S.
 - A. Fundraising Status - \$537.62 currently, \$101 being raised/month
 - B. Usage to date
 - C. Former Keep account renamed Patreon Funds
 - D. \$1584.00 raised since April 2018

4. Copyright & Trademark update - Dave & Dylan S.
 - A. Status? Copyright Paid for, no word from the US Copyrights office
 - B. Are we engaging a lawyer? Cost roughly \$1200.00
 - C. Next steps? Bob and Dylan will try to find the right trademark category.

5. Second Reading of Policy "[A Statement on Disabilities and Accommodations](#)". - Bob D.
Motion to accept, approved 6:0

6. Proposal: (may need to be discussed with GMs)

Article 13. Financial Responsibility

13.1 Being a “Not for Profit” entity, all funds received by the Corporation and its subsidiaries (i.e. Chapters, independent events, etc) shall be spent or held in accordance with the mission statement of the Corporation.

13.2 Subsidiaries acting in the name of Mystwood shall make financial records available to the Corporation’s Treasurer/CFO upon request and shall also explain specific transactions if necessary.

13.3 All financial transactions by the Corporation or its subsidiaries shall be made via debit card or check when possible. Should it be necessary to use cash receipts and/or invoices must be kept.

13.4 Failure to comply with this article may result in a warning, multiple transgressions may result in the discontinuation a Mystwood Chapter.

Motion by Doug: The CEO and CFO will sit down with GM’s to collectively draft this amendment to the bylaws. Approved 6:0

- 7. Mystwood Wiki - Dylan S.
 - A. What are our needs/wants?
 - B. Development of a community powered wikipedia. Mysto-pedia? Wikiwood? Could be a great place to post new characters - attached to region articles. Good resource for maintaining constancy. Great place to add fluff naturally.

Dylan and Bob figure out what system to use by July

8. Database

Players have the ability to: - Login with unique username and password - View multiple character sheets - View Past PELs - View BGAs, Writs, Letters, etc. - Submit PELs - Submit Pre Registrations - Submit Characters - Submit Complaints (harassment) -View Moonstone Totals -Spend Moonstone to upgrade characters	Game Masters have the ability to: - View their player’s character sheets -View Preregistrations -View PELs Grant Moonstone -Upload BGAs, Writs, Letters etc to player accounts -Upload Waivers -”Sort By” -Modify/update Character sheets	Corporate has the ability to: - View Everything - Upload Warnings
Database has the ability to: -Deduct Moonstone for Skill Purchases and add skills or levels to character sheets		

-Generate a character's portal based on character submission

Doug will speak with his dad about this by July

New Business

1. 5th Edition Rulebook - Board Update
 - A. Timeline for release:
 - a. Full release by the first Keep Event
 - b. Workable for first Albion
 - B. Site Specific PDF's - Status from various chapters?
 - a. Albion has submitted - Any commentary?
 - b. Burgundar is in process - Carrie J.
 - c. Keep - No update of progress
 - d. Novgorod - Plans to run, nothing written yet
 - C. Travel Between Chapters
 - a. Some skills will travel other skills will not
 - b. Chapter Specific Skills will never travel, but products may, just beware of the legality of goods.

2. Merchandising Opportunities - Doug A.
 - A. Apparel, bumper stickers, etc.
 - B. Sell at check in or via 3rd party?

Amy and Doug will research Merchandising by July

3. Patreon Packet Party - Doug, Amy, Carrie
 - A. Use Patreon to fund supplies, refreshment etc.
 - B. Set goal
 - C. Maybe use Knights Hall (May 4th)
 - D. Make a Workshop day with multiple things going on
 - a. Character Making
 - b. Tag Cutting
 - c. Packet Making
 - d. Weapon Making
 - e. Mystwood Public Meeting
 - f. Panels

4. The Mysties - Doug A.
 - A. Develop a way to recognize players for contribution to game and community excellent roleplay, community leadership, work day dedication, etc.

- B. Award type?
 - C. Nomination/Submission form?
 - D. Maybe the source of an accolade
 - E. Maybe presented at the Mystwood Workshop (Mystcon)
5. Facebook page engagement - Doug A.
- A. Idea for each board member to make at least one post a month to help keep activity and engagement high
 - a. News, announcements, lore, memes, AMA's etc
 - b. Motion to require each board member to post once a month to the mystwood page. Approved 6:0
6. [Chapter Agreement Draft](#) Dylan S.
Dylan will meet and discuss this with GM's
7. Preregistration and PELS in a multi chapter Mystwood - Dylan S.
Bob and Carrie will look into this
8. Annual Report - Dylan S.